

Play & Youth Worker Candidate Pack

www.northbourneyi.org



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Start your new adventure with us!

Northbourne is a Youth & Community charity based in Elswick in the West End of Newcastle. Established in 2000 we work from an end terrace house based on the Northbourne estate, We are delivering neighborhood youth work on a very local level.

Our underpinning aim is to provide activities for achievement. Our activities are predominantly for the benefit of children and young people between the ages of 8-19 years. We also work with the families of children and local community members.

We have a strong value base which puts children and young people at the heart of what we do. Children are given opportunities to use their voice, tell us what they want and be involved in something exciting. We are a listening organization and value the opinions of all children and young people who are part of Northbourne. We deliver 16 sessions each week so we are very busy and not one day is the same. You can find yourself camping on the Duke of Edinburgh award one day to running a youth cafe the next, there's something for everyone! By taking part in activities we aim to give children the best start in life and to give them as many opportunities as possible to allow them to develop and reach their full potential.



“Hello, I’m Alden, and I’ve been a part of Northbourne for four years now. It’s been an incredible journey where I’ve earned both my bronze and silver DofE awards, developed various skills, and forged lasting friendships. Working alongside fellow students and staff, we’ve accomplished goals that once seemed out of reach.”



“Hi, I’m Sophie. I have been coming to Northbourne since I was 8 years old and now I’m 16. It has helped me to gain many life skills such as social skills, communication, determination, confidence, compassion, teamwork, and personal growth. It’s a good space to communicate, spend time with friends, and relax.”



“Hi I’m Daniel I have been coming to Northbourne for just over a year, I am a Senior and I am working on my DofE award. The one thing Northbourne has helped me to do is definitely communicate better with others. It has helped me gain experience volunteering and I have created a CV which I hope to use to find part-time work.”

Juniors (Ages 8-11)

Our Juniors program runs three times a week, Providing a vibrant environment where children not only learn but also learn over shared experiences. Each session kicks off with food straight from school, children choose from a menu and we eat and socialise. Following this, we do various activities, ranging from cooking to arts and crafts, and games. Afterwards, Juniors have the freedom to pursue their interests, and take part in independent play. We welcome children to join us at any point during the sessions, accommodating their schedules. Typically, we have an average of 15 Juniors per session.



Inters (Ages 11-14)

The Inters program offers four weekly sessions at Northbourne, featuring a mix of drop-in sessions and focused activities. Our emphasis lies not only on fun but also on informal education, addressing issues affecting young people today. From park outings to games and challenges, we ensure a dynamic and enriching experience. On average, we engage with 10-14 young participants per session.



Seniors (Ages 13-19)

Our Senior program is multifaceted, offering three weekly Duke of Edinburgh sessions alongside a flexible drop-in element. While geared towards the award, participation is open to all, with many opting to partake. The latter part of the session offers a laid-back atmosphere, where young people can unwind or engage in activities of their choice.



Community Engagement

Our Community group provides a welcoming space for local adults, driven by their interests and preferences. With sessions guided by attendees they take part in activities like coffee outings, visits to places of interest, cooking sessions, and leisurely strolls. We meet twice weekly and we are actively seeking to grow participation within the community.



Community Cafe and Youth Drop-in

Run by our dedicated team of young volunteers, our Community Cafe serves as a hub of warmth and affordability every Saturday morning. Volunteers rotate weekly, taking charge of food preparation, customer service, and creating a welcoming environment. Simultaneously, our youth drop-in session upstairs offers free food and engaging activities for children aged 10 and above.



Play & Youth Worker role

The play and youth worker role is an overarching role which involves planning, development and delivery of a range of activities which are age appropriate for children and young people. You can expect to be involved in aspects of all of the groups which we run. Alongside children and young people the candidate will co-create a program of activities which are fun and engaging as well as contributing towards young people's overall development.

Salary: £22,790.62-£24,131.25 per annum full time

Hours: Between 27-37.5 hours per week TBC dependant on skills and experience.

We are open to job share and part time hours for the right candidate. Please discuss at interview.

Place of work: This post is based at Northbourne Youth Initiative 105 James Street, Elswick, Newcastle, NE4 7RP.

Work Expectations: Given the nature of our programs, flexibility is key, with evening and weekend commitments expected. However, schedules may vary during holiday periods, requiring a degree of adaptability.

Closing date: Wednesday 22nd May 2024

Expected interview date: Wednesday 29th May 2024

How to apply

Please follow the link to our online application form.

www.northbourneyi.org/resources/

Complete and return via email northbournestreetyi@gmail.com

Job Description

Responsible to: Youth Initiative Manager

Main Tasks and Responsibilities

- Deliver and promote high quality, play and youth work opportunities, inclusive for all children and young people 8-19 years whatever their abilities.
- Participate in the design, development, and delivery of evening after school sessions for 8- to 18-year-olds, including holiday provision.
- To take lead responsibility for key areas of provision as identified within supervision and appraisals.
- To work across all age ranges and disciplines as need arises. This will include Junior, Inter & Senior provision, Community Work and Young volunteer projects.
- Welcome all children and young people in a friendly manner and provide them with a safe space to work in.
- To establish and maintain appropriate relationships with children and young people.
- Make sure that the programme of activities delivered is fun, interesting, valuable and appropriate to the children using the facilities by providing a variety of opportunities and identifying and accommodating changing needs.
- To ensure all children and young people using the service within the session, receive appropriate support and information.
- To ensure that all paperwork relevant to the sessions is completed appropriately.
- To monitor and evaluate in line with funding criteria's.
- To insure that any work is carried out within risk assessments done for the activity or session.
- To contribute to maintaining the overall condition of the club, ensuring it is a safe and positive space for young people to attend.
- To contribute to both briefing and de-briefing sessions with staff and volunteers for the session and to ensure that any client and session records are maintained.
- Collect and collate outcomes monitoring information and follow organisational procedures.
- To actively involve young people in shaping and influencing the direction of the project.
- To implement project and organisational policies and procedures into daily work practice.
- To comply with and implement our Safeguarding policy and ensure that child protection issues are fully reported, recorded and dealt with appropriately.
- To comply with and implement our Equal Opportunities Policy and any specific policies and procedures designed to promote and monitor equal opportunities.
- To comply with and implement our Health and Safety Policy and Procedure relating to the specific activities on which you are employed.
- To attend regular supervision sessions, staff meetings as required and undertake any training as required
- To be aware of the needs of other workers, paid or unpaid, and contribute positively to a supportive working environment.
- To be part of a multi-agency environment working with young people with diverse needs
- To undertake any other duties as might reasonably be asked of the post holder at the request of the Youth Initiative Manager.
- To comply with and implement our Equal Opportunities Policy and any specific policies and procedures designed to promote and monitor equal opportunities.
- To comply with and implement our Health and Safety Policy and Procedure relating to the specific activities on which you are employed.
- To attend regular supervision sessions, staff meetings as required and undertake any training as required
- To be aware of the needs of other workers, paid or unpaid, and contribute positively to a supportive working environment.
- To be part of a multi-agency environment working with young people with diverse needs
- To undertake any other duties as might reasonably be asked of the post holder at the request of the Youth Initiative Manager.

Person Specification

Essential Criteria

- Level 3 qualification in Youth Work, Play work or related discipline.
- Experience of working with children or young people with a wide range of needs.
- Experience or understanding of play and/or youth work values.
- Experience of working with challenging behaviour.
- Understanding of the needs, challenges and difficulties that children and young people face.
- Experience of working within youth or play work programmes and ability to contribute towards the planning of these.
- Experience of leading and developing youth work programs.
- Commitment to and interest in working with and supporting young people to engage in positive activities.
- Experience of working towards agreed targets and towards the achievement of outcomes.
- Ability to work calmly in a busy, demanding environment and work flexibly.
- Ability to work within deadlines.
- Good self-awareness & strong interpersonal skills.
- Proven communication skills both written and verbal.
- Ability to work independently, professionally and consistently.
- Ability to work flexible hours e.g. evenings or weekends.
- Knowledge of safeguarding practice and policy.

Desirable Criteria

- Level 1 or 2 qualification in Youth Work, Play work or equivalent qualifications.
- Experience of linking with other services and joint working.
- Experience of delivering accredited programmes of work.
- Knowledge and experience of outcomes monitoring.
- Knowledge and experience of Duke of Edinburgh Scheme.
- Knowledge and experience of youth volunteering.
- Knowledge and experience in food handling & safer food procedures.
- Knowledge and experience of health and wellness initiatives
- Knowledge of youth and play services available in Elswick/Newcastle.
- Ability to see solutions rather than problems.
- Experience of working with a team of volunteers
- Full Clean driving licence and ability to drive a minibus when required.
- Experience of supporting youth led funding stream's and initiatives in the region.
- Knowledge of services available to young people in the Newcastle area.